

PREVENT CHILD ABUSE ILLINOIS
Minutes of Committee Meeting

Committee: Long Range Planning

Chair: Valerie McDaniels

Date: February 3, 2022

Members Present: Valerie McDaniels, Dan Whalen, Bob Black, Mark Mathews, Tarra Winters, Denise McCaffrey

Members Absent: Cherie Sieger, Becky Weber

Discussions and Actions:

1. **Welcome** – Valerie welcomed everyone to the meeting.
2. **Long Range Plan Tracking and Evaluation** – The committee reviewed the completed Strategic Plan Dashboard for the FY 22 second quarter. Denise reported that she and Tarra met to update several items on the dashboard. Those items were explained and reviewed. Overall, the objectives of the strategic plan are on target.
3. **Current Board Policies and Statements Review** – Mark submitted an edited Statement of Responsibilities for review. Denise and Valerie volunteered to word smith the edits before the next meeting. Bob Black stated that he looked over the bylaws and they look good. Bob suggested we add information on what to do in “extraordinary circumstances” and possibly form a governance committee to handle such emergencies. Mark’s organization utilizes a governance committee. He will send information about that committee for us to review. It was also suggested we add a section on Ethical Behavior and signing the Conflict of Interest form on an annual basis to the bylaws. Bob also stated the Conflict of Interest policy overall looks good.
4. **Board Policies and/or Statements to be Created** – Valerie reported that she and Denise briefly looked at the current Ethics Policy in the Employee Handbook. Denise will edit the policy adding subheadings and possibly an additional policy on anti-discrimination, diversity, and inclusion. Dan is still working on the harassment policy. And Cherie is still working on the Communications Policy.
5. **Re-Chartering** – Valerie reminded the committee that our re-chartering will be in June of this year. She suggested that we talk with the full board at the next two board meetings in March and June about participating in the site visit meetings and helping Denise gather any information that may be needed.
6. **Other** –

Recommendations to the Board: None at this time.

Next Scheduled Meeting:

Future Meetings: All meetings are held at 8:30 am.
Thursday, May 5, 2022
Thursday, August 4, 2022
Thursday, November 3, 2022