

Committee Chair: Valerie McDaniels

Members: Bob Black, Dan Whalen, Mark Mathews, Cherie Sieger

Ex-officio: Becky Weber

Staff Liaison: Denise McCaffrey

Other Staff: Tarra Winters

PURPOSE:

The Long Range Planning Committee processes information, develops strategic goals and supporting strategies, and completes a Long Range Plan (4-year plan) for the agency as needed. It monitors progress on the implementation of the Long Range Plan and reports that progress to the full Board of Directors. It also informs the Board of Directors regarding significant changes warranting revision of any existing plan.

STRUCTURE:

Minimally two board members and one PCA Illinois staff member. A board member serves as committee chair. Can also include any number of non-board members as long as it doesn't exceed the number of board members on the committee. Can also include additional support staff.

MEETING SCHEDULE:

Regular meetings are held on the 1st Thursday of February, May, August, and November by conference call or video chat at 8:30 a.m. Other meetings are scheduled as needed.

RESPONSIBILITIES:

- Development of the Long Range Plan (4-year plan) for the agency.
- Development of a monitoring and evaluation tool for the Long Range Plan.
- Monitor and evaluate progress of the current Long Range Plan.
- Report progress on and any changes to the current Long Range Plan to the full board on a quarterly basis.
- Gather and process planning information from throughout the agency for future plans.
- Review and update the Board Bylaws every two years.

GOALS FOR FY 2022

- Monitor and revise the 4-year Long Range Strategic Plan FY 2020 - FY 2023 as needed.
- Monitor the progress of the current Long Range Strategic Plan goals quarterly using the Strategic Plan Dashboard evaluation tool.
- Share the Strategic Plan Dashboard with the Full Board quarterly.
- Monitor and record the progress of the 2018 Re-chartering Action Plan.
- Assist in the development and review of the annual staff survey.
- Do a year-end evaluation of the current Long Range Plan addressing the degree of accomplishment, timeliness, and effectiveness in carrying out the strategies.
- Review and update the agency's policies and statements.
- Create new policies addressing harassment and ethics.